



KOREH L.A.

The Children's Literacy Program of The Jewish Federation PROSPECTIVE SCHOOL PARTNERSHIP REQUIREMENTS

Program Goals

- This program is targeted to help K-3rd grade students who are reading below grade level as identified by their teachers.
- To recruit, train and place volunteers in LAUSD schools to work one-on-one with children in K-5th grade for 1 hour per week.
- To provide volunteers with a positive volunteer experience through guidance and support.
- To document children's reading progress attributable in part to volunteer intervention.

To accomplish these goals, the school and KOREH L.A. will abide by the following guidelines:

The school agrees to:

- Identify a staff person who will be the chief liaison between the school and KOREH L.A. staff and volunteers, and will also be responsible for keeping school staff (teachers, librarian, etc.) and parents of participating children informed about KOREH L.A.'s involvement and its goals.
- Identify the children in need of assistance. The program's target population is children who do not read at grade level but who do not need professional intervention and who can benefit from one hour a week with a volunteer reading partner. *The KOREH L.A. program is not intended for children who do not speak English or children with learning disabilities. In addition, children who are selected to participate should have consistent attendance records.*
- Assist with volunteer scheduling and placement. Provide KOREH L.A. with a detailed schedule of when children are available to help ensure a smooth placement process.
- Provide volunteer-student matches to KOREH L.A. within **3 days** of receiving the matching request.
- Provide appropriate space for reading partners to read with their *students where reading partners are supervised at all times* (e.g. library, other non-classroom space)
- Keep teachers informed about the program and its intent. Teachers should be aware that while the KOREH L.A. program is designed to be independent of

classroom teaching, KOREH volunteers welcome teachers' input to help balance the program with classroom goals.

- Provide pertinent information about children that will be helpful to volunteers (e.g., specific reading needs).
- Evaluate students at the beginning and end of school year to assess effectiveness of the program.
- Acknowledge that school assumes responsibility for volunteers while on school property.

KOREH L.A. will:

- Provide a staff person who will be the chief liaison between KOREH L.A. and the school.
- Work with the Jewish community to recruit volunteers.
- Train and support volunteers.
- Provide materials for volunteers to use with their students.
- Provide follow up training sessions for volunteers to enhance their work.
- Design and implement an evaluation of the program.
- Collect observation narratives from volunteers, teacher, specialists and parents on observable changes in the children.
- Assist in program coordination and volunteer recognition.
- Manage the processing of all volunteer applications
- Provide information from school to volunteer (e.g. school schedule, rules)
- Work with school to resolve any problems.